

WIRLCA BOARD MEETING, JUNE 24, 2024

1 Roll Call/Call to order:

Meeting called to order at 8:07 AM by President Kim MacDonald |

Members present: Elected Officers Present, Vice President Jason Johnson, Secretary/Treasurer Eric Feind, Assistant Secretary Treasurer Carrie Krueger, Committeeman Lisa Rittenhouse, Kayla Kastenson and Leanne Richter. Outgoing Board Members Secretary/Treasurer Erica Kragness, Assistant Secretary/Treasurer Beth Montejano, and Committeeman Jesse Hanson.

2 Approval of Minutes:

The minutes from the pre-state meeting were discussed. Minor Scribner's errors were corrected. Confirmation made by Jason that Eric will need to send a mass email to all local county Secretary/Treasurers for June Bank statements to be sent to the assistant Secretary/Treasurer as soon as possible. It was noted that both Eric and Carrie need to secure a PO Box for the union business correspondence.

Noted that the board discussed in closed session the removal of a committee person as they were no longer an employee of the post office.

Motion to accept the changes made by Jason, 2nd by Kayla. Motion passes unanimously.

3 Approval of Treasurer's Report:

None currently. Transfer of duties to new officers.

4 Unfinished Business/discussion transfer of officers:

4.1 One laptop broken, found during inventory.

4.2 Printer out of order

4.3 Erica and Beth shared remaining details on items for Secretary/Treasurer that they must finish before June 30th. Summary. Constitution and Resolutions will be completed and reported to National office. National Delegates will be reported to National. Payment for delegates, committees and any remaining payments shall be made. Notify National office of all newly elected and appointed officers. Financial Documents will be updated. Erica will send notification to the Board when complete and copies of whatever documents are necessary.

***Note that Erica provided updated items for Fall regionals to new officers, a detailed description of duties for incoming officers, letter for transfer of equipment, offered to mentor Eric with training time as he gets comfortable in his new role. ***

4.4 Appointed Positions

a. Parliamentarian: Unfulfilled currently.

b. National General: Kayla Kastenson

c. Webmaster: Chuck Groth

- d. Chaplain: Carla Freymiller
- e. PAC Chairman: Robert Lueck
- f. Historian: Rohan

4.4 Erica and Eric will plan to meet and exchange property. Storage unit will remain at current location. Serial numbers will be compared and noted once exchange is complete. This needs to take place prior to new officer training week of July 15th. Property inventory will be taken.

4.5 Beth and Kim will plan to meet and exchange property. Property inventory will be taken. Kim will deliver all to Carrie at Officer Meeting in Rapids.

At this time, Erica and Beth were both thanked and excused so they could continue their work.

Business notes for July Board Meeting with new officers (New and Old business)

5.1 Discuss Parliamentary Position. Jesse Hanson was offered this position. If declined, are there alternative members to consider?

5.2 Stenographer (explore cost)

5.3 Digital record keeping

5.4 Eric sending email/letter for bank statements LM letter

5.5 Regional Assignments (should have received from Kim prior to the meeting) any further discussion? Has area 7 found a location? Dinos in Portage was suggested. Area 3 location? Erica forwarded the regional document to Kayla. This job has been tasked to Kayla.

5.6 Regional Assignments. Discussion. Rotate alphabetically? More central? Change regions? Reminder that dates need to be sent to the county Secretary/Treasurer 15 days prior. Notification is via the newsletter or cards. Discuss mailing a postcard?

5.7 Storage unit staying where it is currently.

5.8 Kim keeping Proclamation of Governor, Citation by the Assembly and our Charter. Madison WI Monkey attack newspaper clippings. These are in her possession to prevent damage in a storage unit.

5.9 Retiree feeling unwelcome discussion and plan to address

5.10 In Constitution, the timekeeper position is linked with assignments in Presidential responsibilities with reportable positions to National. This should be moved to state convention section.

5.11 Budget: finding ways to save money. Newsletter. Email vs mailing cost savings for membership.

5.12 Website: We would like a refreshed website that is visually pleasing and modern. Opportunity for digital registration would be a bonus. Being able to directly email the officers from the website would also be a benefit.

5.13 Budget: cost of ink/toner printing cost and replacement printers.

5.14 PAC raised \$8424 during convention

5.15 Eric and Carrie were notified by Beth that they would be contacted by "Tammy" from National regarding training the week of July 15th.

5.16 Kayla donated a suitcase for vests to take to National as old suitcase is not going to survive another trip. She will bring to Wisconsin Rapids. Who will transport them or check them with

their luggage?

5.17 Robyn Resch taking the flags. Will arrive on Monday.

5.18 Noted that Kim will be asked to be on a committee at National. She felt she would receive notification soon. Shared with new officers and those who will attend National for the first time that all are expected to be at Caucus on Thursday evening without exception.

5.19 Jason motions that that Secretary/Treasurer and Assistant are paid daily rate of pay in accordance with constitution for training while at National. 2nd by Leanne. Passed unanimously.

5.20 Motion made to add Carrie to all financial accounts per constitution (in event she needs to carry duties of Secretary/Treasurer) 2nd by Jason. Motion passes unanimously.

Board meeting closes 1228pm.

Meeting moves to closes session:

- 5 Next Board Meeting Scheduled for July 9-10 at the Mead in Wi Rapids. 8am start time.
Monday 8th (travel day)

Respectfully submitted,

Carrie Krueger

Assistant Secretary/Treasurer

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