

WIRLCA BOARD MINUTES
Radisson Hotel and Conference Center
Fond Du Lac WI
January 11th & 12th 2024

Call to order at 11:52 am

Present: President Kim MacDonald, Vice President Jason Johnson, Secretary/Treasurer Erica Kragness, Assistant Secretary/Treasurer Beth Montejano, Executive Committeeman Jesse Hanson, Lisa Rittenhouse and Kayla Kastenson. Special Guest Frances Smidt and Billie Jo Briese.

Said the Pledge of allegiance.

Jason Johnson made a motion to approve the corrected addenda, seconded, motion passed.

Jesse Hanson made a motion to approve the corrected minutes, seconded, motion passed.

STATE CONVENTION MINUTES UPDATE: 2023 State Convention minutes are now in review, corrections, and approval. Also discussed about trying different programs to help write State Convention minutes.

Jason Johnson made a motion to put 2023 constitution and resolution pass and fail in the next 1 to 2 newsletters, seconded, motion passed.

INVENTORY: Reviewed and updated the equipment and inventory list. Inventory list is mostly updated now just working on the National convention vest.

ACCOUNTANT UPDATE: As of right now no one is taking new clients or don't work for unions, but we do have two leads that we need to follow up on. Need to have an accountant by May 15th.

FINANCIAL: Erica Kragness gave us a financial report. Dividends are up since we moved the CD and dues down from the lack of RCA's. Also bought 2 computers that needed to be upgraded.

NATIONAL CONVENTION NOMINESS: Discussed that we need an observer policy for elections. Wisconsin currently has none adopted and we also have no campaign rules.

SPRING CONFERENCE AND LOCAL OFFICER TRAINING: Discussed about Spring Conference letters and officer training invitation to have mailed separate from spring packets. Discussed different ways for compensation for officer training.

Jason Johnson made a motion to invite local Vice Presidents to local officer training, seconded, motion passes.

Jason Johnson made a motion to pay all officers \$100 for attending local officers training, seconded, motion passes.

Finalized on the committee assignments.

SPRING PACKETS: Talked about having both Secretary/Treasurer and Assistant Secretary/Treasurer having Wednesday January 31st- Saturday February 3rd to complete local spring packets.

Jesse Hanson made a motion to pay up to four days for Beth Montejano and Erica Kragness, seconded, motion passes

Lisa made a motion to pay Beth Montejano to stay 3 nights at a hotel, seconded, motion passed.

NATIONAL GERNERAL: Jesse Hanson gave us an update on policy quotes. We had 3 quotes in December. The quotes help us get more policies and to keep the policies.

PRESIDENTS TRAINING: Kim MacDonald filled us in on her training and that it went well.

PARLIAMENTARY: Talked about parliamentary training and that is something that we need to research more before going forward.

ZOOM TRAINING: National TDC committee is doing ZOOM training on January 12th for all Secretary/Treasurers.

Lisa made a motion to pay one day's pay for training that is required by National, seconded, motion passed.

SPRING MEETINGS: We went through the spring meeting dates and we still needed to contact a couple counties that we did not have dates for so we can get them on the website.

MEETING IN RECESSES AT 5:50pm

BACK IN SESSION AT 7:43am January 11th, 2024

LOCAL OFFICER TRAINING: Talked about what subjects we are going to go over for local officer training. Some ideas were to educate them on their money, resolutions, and constitutions, on how to write them and to have them presented at their local meetings. How to run their meetings, LM reports and DOL requirements of meeting notices.

Discussed on doing a mock meeting and assigned on who is going to be teaching which topic.

SPRING CONFERENCE: Went through a run down and what the schedule is going to be for each speaker and their times.

Jason Johnson made a motion to pay Ron \$75 and millage and per diem for local officer training, seconded, motion passes.

Lisa Rittenhouse made a motion to pay for Melissa Tarleton's room for the spring conference, seconded, motion passes.

Lisa Rittenhouse went through the lunch menu. The deposit has been made and we need to have registered attendees' totals a month out from the conference date. We also talked about what to have out for snacks for PAC night.

MIDSTATES MUSKEGON, MI 2024:

Trying to figure out Kim and Jason's plans of travel since they be in DC for Legislative, and they will only have one day in between then and Midstate's.

Went through hotel arrangements.

SHIRTS: Two board members do not have shirts with the WIRLCA logo on them.

Jason Johnson made a motion to purchase WI logo shirts for any board member that does not have one. Motion passes.

STATE CONVENTION

FOND DU LAC: Got a tour of the convention sites and modifying the contract. Have one room for a comp room.

Jason made a motion to provide snacks for PAC night. Motion passed.

Went into closed session at 12:13 and went out of closed session at 1:18pm

Back at the state convention we went through the menu and decided to go with the Dulux breakfast, Deli wrap buffet for sat lunch. Friday for supper we are waiting to hear back on the price for pizza and our second option is the pasta buffet.

For Banquet entertainment we have been discussing having a comedian or having a mix of juniors and a comedian. Still need to do some searching for a local comedian for our price range.

BROOKFIELD 2025: No new updates on contract.

STATE CONVENTION 2026- Looking into the Lismore hotel in Eau Claire. Looking for other locations in that area also.

Next meeting will be on February 7th at 6:30-8:30 via zoom.

The board meeting will be 3/8/2024 Big Orange Moose, Black River Falls.

Closed session at 3:48

Lisa made a motion to adjourn the meeting, seconded, motion passed

Meeting adjourned at 4:10pm

Respectfully submitted by

Beth Montejano Assistant Secretary/Treasurer