

WIRLCA BOARD MEETING MINTUES

Best Western, Tomah, WI -May 13th, 2021, at 9am

OPENING:

Meeting was called to order by President Ron Berg at 9:07am

PRESENT:

President Ron Berg, Vice President Bob Lueck, Acting Secretary/Treasurer Erica Kragness, Executive Committeeperson Chair Susan Tiffany, Committeeperson Frances Smidt and Committeeperson Jason Johnson.

PLEGDE OF ALLIGANCE

APPROVAL OF AGENDA

Motion made by Bob to approve agenda with additions, 2nd MC.

APPROVAL OF PREVIOUS MINUTES

Motion made by Frances to approve meeting mins, 2nd MC.

NEW BUSNISS

- QuickBooks
 1. The board had discussion about using the QuickBooks payroll enhancement to file our payroll taxes and forms. This would help with the IRS form filing issue from the past.
 2. It appears we may already be paying for the enhancement and its not set up to be done electronical.
 3. Frances made motion to have Erica set up the enhancement and purchase the add on if necessary. 2nd MC.
- Finance Report
 1. Board went over all account balances.
 2. There has been a lot of 1 year membership checks sent out this year and the board just finished all their local meeting travels.
 3. We discussed the current rates for another CD to be invested in. The board would like to see this revisited after state convention with the new board.
- Storage Unit
 1. The board discussed the future location of our storage unit. The board would like to see our storage unit more secure than our current unit.
 2. Susan will investigate for a centralized storage unit in Plover that is indoors, and temperature controlled to keep our belongings climate controlled.

- State Convention
 1. There are currently 55 registrations in.
 2. Ron and Bob will both be bringing all belongings including their printers.
 3. Ron made some changes to the committees and will be calling everyone effected to notify them of the changes.
 4. We will be having a cookie break on Sunday.
 5. The Chambers were not sure if they will have the coupon books ready for convention but will reach out to the Casino to see if they have something for our ditty bags.
 6. The board discussed which National officer they would like to ask to virtually attend our convention. An email will be sent to Ronnie Stutts asking for both Jeanette Dwyer and Patrick Pitts.
 7. Ron seen that some National officers had masks with the NRLCA logo, he will reach out to see if that is something we could have access to ordering.
 8. The parliamentarian will remain vacant this year, to honor Mark Becker new president can appoint this position.
 9. Schedule will be finalized when the board arrives in Dubuque to assign the rooms to the sessions/committees.
- Academy/State Trinkets
 1. The board discussed the options that Frances had picked up from Impact.
 2. The board choose a few options which will also be included in the state ditty bags.
 3. Frances will order 400-500 of each item.
 4. Frances will be in contact with APCU for badge holders or other trinkets for state convention.

LUNCH BREAK AT 12:50PM - RESUMES AT 1:38PM

- Equipment and Media
 1. All board members and Media went through the storage unit prior to our meeting.
 2. Media team, Chuck and Eileen will finalize their equipment list and order any other supplies needed to fulfill the needs of a semi virtual conference.
 3. Media would like a laptop for setting up at conventions, one that is dedicated to the Media. Thus, would stop having to travel with the Media/Editor desktop computer.
 4. Bob makes motion to let Chuck pick out a suitable laptop for media, for less than \$800. 2nd MC
 5. Media and Erica will be in contact to get inventory list completed.
- Spring Meeting Updates
 1. There are 2 local units that will be merging at the end of the year.
 2. Most board members are reporting poor member turn out.
 3. Several officer changes were made this year.

- Fall Regional Meetings
 1. Fall regionals will be held between September 27th though October 8th.
 2. Erica will submit requests to Greg for Stewards to be assigned. The board understands at this time stewards cannot travel, but this may change. We only want to have access to stewards on the dates assigned.
 3. All Regions were assigned dates.
 4. All meetings must come in under \$2,200 total cost.
 5. Board members assigned region will find location.
- Newsletters
 1. All board members will be writing their annual reports.
 2. Will be due by June 30th.

Motion by Jason to adjourn meeting at 5:16 pm. 2nd MC

Minutes were Respectfully submitted,

Erica Kragness
Assistant State Secretary/Treasurer