

# WIRLCA BOARD MEETING MINTUES

Zoom – from board members residence  
March, 14<sup>th</sup>, 2021 at 5:00pm

## OPENING:

Meeting was called to order by President Ron Berg at 5:05pm

## PRESENT:

President Ron Berg, Vice President Bob Lueck, Secretary/Treasurer Dawn Pingel, Assistant Secretary/Treasurer Erica Kragness, Executive Committeeperson Chair Susan Tiffany, Committeeperson Frances Smidt and Committeeperson Jason Johnson and NRO Jeanette Dwyer

## APPROVAL OF AGENDA

Motion made by Susan to approve agenda 2<sup>nd</sup> MC.

## APPROVAL OF PREVIOUS MINUTES

Motion made by Bob approve meeting mins with word changes. 2<sup>nd</sup> MC

## NEW BUSNISS

- Executive Session
  1. Ended at 6:09pm
- Departure of Secretary Dawn Pingel
  1. Dawn has accepted another job offer outside of the postal service which starts March 22<sup>nd</sup>. 2021.
  2. Motion made by Susan to accept the departure of Dawn Pingel from the board without malice effective March 21, 2021. 2<sup>nd</sup> MC
- Finance
  1. The board was brought up to date on a tax reporting issue. In October, the WIRLCA received a letter from the IRS stating there was an issue with reporting, and we owed them \$43,000. Dawn reached out to them and has been attempting to correct this issue. Richard Mozier from the National office is assisting in this process.
  2. The IRS is not processing the reverse forms they have received in the mail to correct this issue.
  3. Richard will continue to be part of these process as we get this worked out as we have a transition of roles on the board.
- Transfer of Equipment
  1. Dawn will start bringing files, laptop, and other items to Erica at Spring Conference.
  2. Board has decided to leave the storage unit in place, until after state convention to prevent moving storage unit items twice.

- Secretary Pay
  1. With the departure of Dawn, the board discussed Erica receiving the secretary monthly pay vs the assistants pay. The association will not be paying an assistant monthly pay until vacancy is filled at state convention.
  2. Motion made by Bob to start paying Erica the Secretaries monthly salary starting April 1<sup>st</sup>, 2021. 2<sup>nd</sup> MC.
- Spring Conference
  1. The board will be at 9am on Friday, 3/19 in Rhinelander at the Quality Inn.
  2. Bob will go over Roberts rules with a PowerPoint.
  3. Ron is home being quarantined. He will ZOOM in to both the board meeting and spring conference.
  4. Lisa “WoJo” Wojnarowski will be at spring conference. She will go over the ballot software.
  5. Carla Freymiller will conduct service on Sunday Morning.
  6. Zoom in’s cannot be offered to members unable to attend in person at this time. Zooming with National board members, stewards and President Berg will not allow us to Zoom in other members.
- Committees for State Convention
  1. Need to replace 1 person on finance committee.
  2. Eileen Fletcher will fill the Media committee.

**Motion by Bob to adjourn meeting at 7:24pm. 2<sup>nd</sup> MC**

Minutes were Respectfully submitted,

Erica Kragness  
Assistant State Secretary/Treasurer