

WIRLCA Board Meeting
Three Bears Resort
March 29, 2019

Meeting called to order by President, Ron Berg at 9:24 a.m. Board members present were President Ron Berg, Vice President Bob Lueck, Secretary/Treasurer Ellen Pulver, Assistant Secretary/Treasurer Dawn Pingel, Executive Committeeperson Chair Susan Tiffany, Executive Committeeperson Frances Smidt and Executive Committeeperson Jason Johnson.

Pledge

Approval of previous meeting minutes – corrections made; motion by Ellen to approve previous board meeting minutes with corrections. 2nd, MC

Motion by Ellen for Board to go into Executive Session at 9:36 a.m., 2nd. Motion by Ellen 2nd by Jason to end Executive Session at 10:23 a.m.

Break – reconvene at 10:40 a.m.

Financial Reports –

Ellen updated on the Financial position. Motion by Susan to purchase 2019 QuickBooks Pro Desktop with payroll for Secretary/Treasurer and Assistant State Secretary/Treasurer. 2nd by Frances, MC

Motion by Jason to purchase a safe to be used for State duties (owned by WIRLCA) as required by National Office for securing bank info, state seal, etc.; 2nd, MC

Motion by Susan to approve State Secretary, Assistant State Secretary to attend the LM Seminar in Appleton, WI on May 21, 2019 by the Dept. of Labor. The Election Committee members and Frances to attend the LM Seminar in St. Paul, MN on May 23, 2019; mileage and daily rate of pay for compensation. 2nd; MC

Motion by Jason to purchase 500 scanner reminder buttons to be used at Mid-States and State Convention; 2nd, MC

Spring Conference

Local Officer Training – (9:30 a.m. – 4 p.m.) covering local officer procedures; mock meeting; annual requirements; meeting invites; preparing financial reports; will be giving out a flash drive with templates and guidelines

Financial Review – 4:30 p.m.

PAC – basketball game, sign up for games will be announced by Bob

Mid-States t-shirts: on site computers will be available for orders both Saturday and Sunday

Agenda – Ron assigned talking points and will get a script ready

Blue shirts – will introduce the new shirts at Mid-States

Feedback – Bob to create a form to have on Sunday for members to fill out

Spring County Meetings

Local annual reports – Board members are to legibly record information on the colored paper and collect of the minutes from previous meeting. If no copy available – take a picture and send to Secretary/Treasurer. Make sure there is a date for the next years meeting date and board member to email the date to the rest of the board to be put on their calendars.

Mid-States

Agenda – discussion of Mid-States

OWCP – will not have due to space

PAC/Meet-n-greet fun – 50/50; National toilet seat throw/Hail Mary throw

Space/Room – Hotel space have been assigned for all areas

Books – assemble on Wednesday along with bags

Invitation to District Manger – Ron to write a formal letter request

Shirt-store – computers available for members to buy shirts

Media – March 16/17th opportunity to view facility

Projectors/Screen – already have two projectors; Motion by Frances to buy a second screen to be used at Mid-States; 2nd MC

Registration coordinator – Susan

State Flags coordinator – Frances

Vendors – no vendors at this time but Jason to contact Galena Chrysler

Centerpieces – Frances and Ellen to complete

Thank you cards – we'll create a thank you to give to businesses who donated

Welcome bags – Jason reached out to Menards & Harley Davidson – waiting for response. If there are businesses that could be asked – permission to contact them. If items are not donated and amount is under \$100, purchase and voucher amount.

State Convention

OWCP – wait for feedback from Mid-States

Resolutions & Constitution changes from board – Resolutions – would like to see them come from the local units;

Budget/Board Meeting – Wednesday morning; board to come in Tuesday night

Committees – assigned members to replace declined members

Legislative Seminar

Purchase cards from the Auxiliary to be handed out

National General

If anyone needs supplies see Frances

Fall Regional Meetings

Dates picked and assigned; Board members to get place secured and bring to State Convention

2020 Spring Conference

Rhineland Quality Inn – Dates: March 21/22nd Sue is working on a contract

2020 State Convention

Dubuque, IA; July 7th – travel day; July 8th – meeting; July 9th – travel day

2021 State Convention

Rhineland Quality Inn – hotel is up for sale but contact person would still be there. Sue has contract for the rooms but working on the conference space.

2022 State Convention

Region 11 (Rock, Walworth, Jefferson, Racine or Kenosha areas) Bob to look at available places

Newsletter Request

Ron will respond to the request

Newsletter – April 21st (Advise Editor)

Election information included

Newsletter Articles assigned

Membership update

Ellen gave an update on where membership numbers are; National Office has cleaned up data base causing membership numbers to drop; 1187's are still continuing to be processed

Vouchers

Please get all March vouchers in by Sunday or do before leaving Spring Conference

Veterans Club

Susan will contact Veterans Club to line up Mid-State duties

Board members need to get forms from Marilyn

Motion by Bob to adjourn; 2nd Meeting ended at 6:19 p.m.

Respectfully submitted,

Dawn Pingel

Assistant State Secretary/Treasurer