

WIRLCA Board Meeting  
Radisson Green Bay, WI  
July 30-31, 2018

Board meeting was called to order by President Ron Berg on July 30<sup>th</sup> at 8:30 a.m. Board members present were President Ron Berg, Vice President Bob Lueck, Secretary/Treasurer Ellen Pulver, Assistant Secretary/Treasurer Dawn Pingel, Executive Committeeperson Chair Susan Tiffany, Executive Committeeperson Frances Smidt and Executive Committeeperson Jason Johnson.

Pledge of Allegiance

Agenda reviewed – inventory list to be added after financial reports and a correction that only Sue and Ron went to the Legislative Seminar not Bob.

Motion by Bob to accept the Pre-& Post Convention board meeting minutes. 2<sup>nd</sup>, MC. Dawn to send board meeting minutes and convention minutes to Chuck to be put on the website.

Ellen had a point of information question. Bob asked about how days are to be put on the voucher.

Ron gave an update on the Dept. of Labor audit.

Motion by Susan to accept the State Convention minutes as corrected. 2<sup>nd</sup> MC

**Financial Reports** – Ellen updated the board on the following:

Statement of Activities, Cash flow, status of CD's – going to ask Wegner to assist in cleaning up Cd's 70, 76 & 84; Cashed out CD #80 to cover. #83 gained over the last year, Profit and Loss vs. actual, Statement of Financial Position, Worker's Comp Insurance payment has been made. Wegner will be getting information from Ellen.

Membership update – mailed 252 information letters to see if postal personnel had separated employees when converting or if it was correct. Some RCA's had switched to CCA's and some had retired while the rest had left the postal service. Current membership as of July 30<sup>th</sup> is 3290. Motion by Bob to keep the member rebate, 2<sup>nd</sup> MC. Motion by Ellen to continue

the Recruiter Bonus to be paid quarterly after the 90 days has been completed as long as the RAFT program continues. 2<sup>nd</sup>, MC.

New Program for recruiting – to be tabled until later.

LM Status – one county has been completed and another county ready to go. Dawn and Ellen to split up the state and locals will have instructions on the process. Secretaries will meet with them and help them finish if they have any issues.

Meeting with Door/Kewaunee officers will be done on 7-31-18 at 6 p.m. regarding the way they hold their meetings and records. Lunch/dinner to be provided. Will do their LM while here since they showed up on the late list.

Break @ 10:10 to reconvene at 10:30 a.m.

Meeting reconvened at 10:36 a.m.

Inventory – equipment list:

Jason has equipment from Marilyn. Frances's computer needs to be replaced. Motion by Ellen to replace Frances's computer and give it to her at National Convention. 2<sup>nd</sup>, MC. Old computer will be used as a committee computer at State Convention and Bob to clean it up. Ron's printer needs replacing. Motion by Jason to buy a printer similar to the rest of the committee persons. Ron will dispose of old printer. Ellen to purchase a paper cutter for herself since Dawn was given the only union paper cutter. Norton subscription is due – Ellen to take care of getting the subscription purchased and emailed to all board members to update computers.

### **National Convention –**

Ron will be there on the 8<sup>th</sup>. Bob, Jason, Frances, Ellen & Dawn to arrive on Sunday, Susan will arrive Saturday. Ellen to bring banner, flags, chair backs and vests. Bob to lead the Board in deciding where delegates will sit so votes count.

\*Bob to bring a couple of rubber thumbs or quick sort to help count votes.

Meeting at Grand Rapids – Ron to check on securing the executive lunchroom for meeting spot. Watch email/text for updates. Ron to check on

getting a copy of the program to the secretaries prior to convention. Board to meet right after the State of the Union. Bob is to run meeting.

Delegates/Alternates – Frances to take the three first timers through the process of National Convention.

Caucus – Thursday night at 6 p.m.; Ron to find out what the hotel policy is regarding bringing food. Caucus night will depend on when appeals are heard and the outcome of those. If time, Board members to come up with a list of questions for candidates running.

Schedule –

Monday morning:

Ellen to go to the Editor meeting with Jason at 9:30 a.m.

Any Board member who can attend the Legislative Seminar 10a.m. to 12

Susan doing Provident Guild

Frances to National General Tuesday morning

Bob and Dawn to go to PAC seminar Monday 12:30 – 3 p.m.

Jason, Dawn and Ron to be at JR's Monday night

State of the Union – Ellen, Jason, Susan, Frances, Ron

Monday evening:

Ellen – Thrift Savings

Susan – OWCP Seminar

Bob – Legal Seminar

Tuesday night:

Susan – Retirement Seminar & Insurance Program

Ellen – Academy Seminar

Frances moved that if any member comes to National Convention at their own expense be given a \$100 gift card. 2<sup>nd</sup>. MC

Break for Lunch @ 12:19 p.m.

Tour of Facility was at 1:30 p.m.

Meeting reconvened at 2:19 p.m.

## **Mid-States 2019 – Radisson, Green Bay, WI**

Planning & Schedule – Jason to reach out to the Packers for either something for the ditty bag or have someone welcome attendees. Ellen doing registration, Dawn will do State Convention. Dawn motioned for Ellen to rent a po box just for Mid-States registration for 6 months. 2<sup>nd</sup> MC

Have each state bring their flags and base which will be put on stage Friday by WI committeeman.

Wolf room – class room/general session

Bear and turtle – meal rooms & entertainment

Coat room – registration

Foyer – Provident Guild, Auxiliary, Thrift savings, APCU, Insurance, PAC, IL table, IN table?, National General, Veterans Club

Tuscarora – Safe Stop

Booklets – have binders with schedule, lined colored paper and power points printed. Ellen to order binders and colored paper. Ellen to check into portfolio legal pad; Dawn to have power points printed and have ready for March meeting to have assembled during officer training.

Seminars – RCA's, New Regular

Schedule –

### **Friday morning –**

Wolf – RCA Seminar – 9 a.m. – 10:15 a.m.

New Carrier – 10:30 a.m. – 11:45 a.m.

Oneida/Cayuga – Proper Grievance Settlements & Steward  
Labor Relations – 9 a.m. – 12:00 p.m.

### **Friday afternoon –**

Retirement – 1:15 – 4:15 p.m.

Secretary/Treasurer's Round Table – 4:30 p.m. – 5:30 p.m.

Presidents/Vice Pres. Round Table – 4:30 p.m. – 5:30 p.m.

Money Matters 101 – 4:30 p.m. – 6:00 p.m.

Meet & Greet, Cash Bar – 6:00 p.m. - 8:00 p.m.

Breaks – 15 min. breaks between sessions with coffee & water at all times

Menus – breakfast buffet, lunch buffet and dinner buffets were discussed and chosen.

Outside entity donations – Jason to check out Packer items, Green Bay Visitor Center

Center Pieces – various color snack football helmets (Colts – white; Lions – silver; Bears – blue; Vikings – purple; Chiefs – red; Bengals – orange; Packers – yellow)

Speaker gifts – keep the same gift

ditty bags ideas – everyone to research and share their findings via email and not wait for January meeting.

**August meeting** – all Board members to check into various ideas/options for donations.

**Next newsletter** – have an ad asking for active military service members

Motioned by Frances to recess until July 31<sup>st</sup> at 8:15 a.m. Meeting recessed at 4:45 p.m.

Meeting reconvened on July 31<sup>st</sup> at 8:18 a.m.

Continuation of Mid-States 2019 discussion.

Flyer – Ellen presented the flyer that will be in the NRLCA magazine for January along with sending it to the states. Also put in the state newsletter for the first two issues of the year.

Motion by Frances to have Ellen buy binders for the program booklets. 2<sup>nd</sup>, no discussion, MC

Motion by Ellen to approve the menu options as discussed including offering deli lunch on Friday, meet & great on Friday night, Saturday breakfast buffet, Saturday tailgate lunch, Saturday buffet beef tiff & chicken and Sunday breakfast buffet with two breaks – one on Friday and one on Saturday. 2<sup>nd</sup>, no further discussion, MC

National General – Frances contacted and asked if they would be interested in helping out either with monetary or donation. A letter would need to be written no later than November requesting what we think would be needed.

Ocean Spray & Dairy Marketing Board & Something Special from Wisconsin (Alice in Dairy Land) – Dawn to reach out to Ocean Spray for ditty bag items and also to the Dairy Marketing Board along with Something Special from Wisconsin for any donation(s) they can provide.

### **Fall meetings –**

All locations secured. Dawn has an invoice for the Fox Lake location for Ellen to pay.

Closed session at 8:38 a.m. back to regular session at 8:45 a.m.

### **Recruiting -**

Motion by Ellen for the State to purchase 500 pcs band aids with state logo and pocket calendars. 2<sup>nd</sup>, group discussed. Frances moved to amend the motion to have 18 mo. pocket calendars, 2<sup>nd</sup>. Further discussion. MC

Wausau plant – two trainers willing to do it

Menasha (Green Bay) - Roger Dobbe

Madison – Bill Jarzombeck

Milwaukee – Dan Strobel

Chippewa – Billie Jo Briesse

Eau Claire plant - Frances

La Crosse post office – Dawn Pingel

Minneapolis – Nancy Hainstock

Compensation –

Miles and bounty (while the bounty is still available) and treats

Access –

Retirees have no access to badges. Have them go with the current recruiter and learn the ropes.

Participated in Dept of Labor Audit exit interview – 9:24 a.m. to 10:43 a.m. Audit was officially closed.

Break – 10:44 a.m. Reconvened at 11:34 a.m.

### **Spring Conference 2019**

Board decided to change location to Three Bears Lodge in Warrens, WI due to cost savings. Dawn to contact Three Bears Lodge to get contract signed, block out rooms and set up meeting dates for January meeting.

Break for lunch at 12:00 p.m. Reconvene at 1:33 p.m.

### **State Convention 2019 – Mishicot, WI**

Susan Tiffany to get contract

Menu – Ellen to lock in officer breakfast, lunch and dinner selections along with PAC night and breaks off menu choices.

Registration – change cutoff to June 1<sup>st</sup>. Registration form was updated to book fee from late fee.

Entertainment – use the hotel/restaurant for Saturday night. Jason to contact Holli for interest in having a JR's talent show and bring information to January meeting.

PAC – will use indoor facility

Flags – Frances found American Flags Co. located in Eau Claire who specialize in flag hardware. Frances to look at POW replacement flag and bases. Board looking at making PVC case(s) for flags for transportation. Bob to check with Auxiliary to see about extra flag poles that could be used.

**Election Committee 2019** – Ellen to contact election committee from 2018 State Convention to see if they'd like to remain on committee and have Jenny Grimsrud to count envelope inventory. Motion by Frances to compensate the individual who assists in verification of envelopes for the National Delegate Election of \$75.00. 2<sup>nd</sup>; group discussed; MC.

**Newsletter assignments/deadline** (August 21<sup>st</sup>) – issue to everyone

Ellen – Physiological Domestic/Emotional/Workplace Abuse

Frances – National General supporting the union

Susan – Summarize the National Convention

Jason – Why should a regular have the rural benefit plan

Bob – Legislative – HR:5389

Dawn – What the union does for RCA's (bidding process)

Ron – Tie in everyone's articles

### **Editor/Website –**

Board discussed the newsletter and website as to what the membership could want for information, possibly look at an outside source and see what other states are doing. Need to look at social media options – ex: create a WIRLCA Facebook page open to members only monitored by a board member with the overview of a steward from Northland & Lakeland. At January meeting, board to contact NRLCA President on the go a head of a Facebook page for WIRLCA membership.

Break at 3:47 p.m. and reconvene at 4:00 p.m.

Reconvened at 4:13 p.m.

**Newsletter deadline** – Dawn asked if the newsletter deadline could be pushed back to August 31<sup>st</sup> due to the travel from National Convention. Ron to contact the DR's regarding articles that would be geared to relevant information on issues going on. Jim – satchels and getting local stewards; Julia – leave times and harassment.

**Local Steward recruit** – An idea at National was brought up regarding the dues being paid back for being a local steward. They would like the boards opinion and feedback regarding this idea. Board thought the idea was a good one.

**Board Policy's** – Ch. 2 Allowances and Expenses E.2 will need to be updated due to Dept. of Labor Audit exit interview. Motioned by Bob to changed the correction to the board policy, 2<sup>nd</sup>; no discussion; MC

**Door/Kewaunee Officers Meeting** – All board members to be present for introductions. Ellen, Dawn, Ron and Bob will stay to talk with them. Ellen and Dawn will help them with remedial local officer training since they were unable to attend the last training. Also, will help them with filing their LM report.



Motion to recess until 8 a.m. on August 1, 2018 and hold officer training by Ellen.

Reconvened on August 1 at 8:35 a.m.

Officer Training

Board Go Around

Motion by Dawn Pingel to adjourn meeting, 2<sup>nd</sup>; MC Adjourned at 10:39 a.m.